

# Raytown ATA Black Belt Academy

## Certified Instructor (Black Collar) - Upgrade Checklist (Level 3)

Student Name: \_\_\_\_\_

**Level 3 Certification Worksheet**

Life Skills & Teaching Skills -- Study the Trainee Manual section for each skill and complete the relevant worksheets. The Chief of Trainees will review these and check off the appropriate sections.

Physical Skills - The Chief of Trainees will review your physical skills and check off these requirements.

Work with the Chief of Trainees to schedule a time where you will teach a class demonstrating the practical application of the teaching skills.

Once the Worksheet is complete it will go to the School Owner for signature. This signed form will be kept on file at the school.

**Level 3 Trainee Upgrade Application**

Complete Applicant Section (Step One)

Chief of Trainees will complete the Level 2 Coursework section under Step Two. These items correspond to your Certification Worksheet.

The School Owner will sign the application and submit it to ATA Headquarters once the remaining requirements have been met.

**Attach written documentation of 100 hours of teaching while a Specialty Trainer (Black/Red/Black)**

**Minimum of 9 Months Active as a Specialty Trainer (Black/Red/Black Collar)**

Date of upgrade to Specialty Trainer: \_\_\_\_\_

**Age 18 or above, 2nd Degree Decided or above**

**Guest Judge at an ATA School in our Region\***

Submit a 1-2 page written report.

While a Trainer (Red/Black), Date: \_\_\_\_\_

*\*Guest Judging for experience only -- scores do not count until you are a certified instructor.*

**Protech Certification**

(in addition to the Protech Certification on your Level 2 Checklist)

Protech Course: \_\_\_\_\_

Date: \_\_\_\_\_

**Start a Club**

**-or-**

- Completely responsible for your own class for 6 months (can be kickboxing, etc.)
- Additional Documented 100 hours of teaching (200 hours while black/red/black)
- Additional (3rd) Protech Seminar or other ATA Seminar (Business Seminar or Camp)

**Approved for Black Collar**

Student Name: \_\_\_\_\_

School Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Note 1: All requirements must be met including successful completion of **Instructor Certification Camp** for your level. Instructor Certification Camp can be a misleading name--the camp is only one of the requirements for trainee upgrades, but is not the end of the process. Your Trainee upgrade is not complete until you have attended the camp and completed **all of the other requirements** set out in this document.*

*Note 2: Requirements can be completed in any order.*